

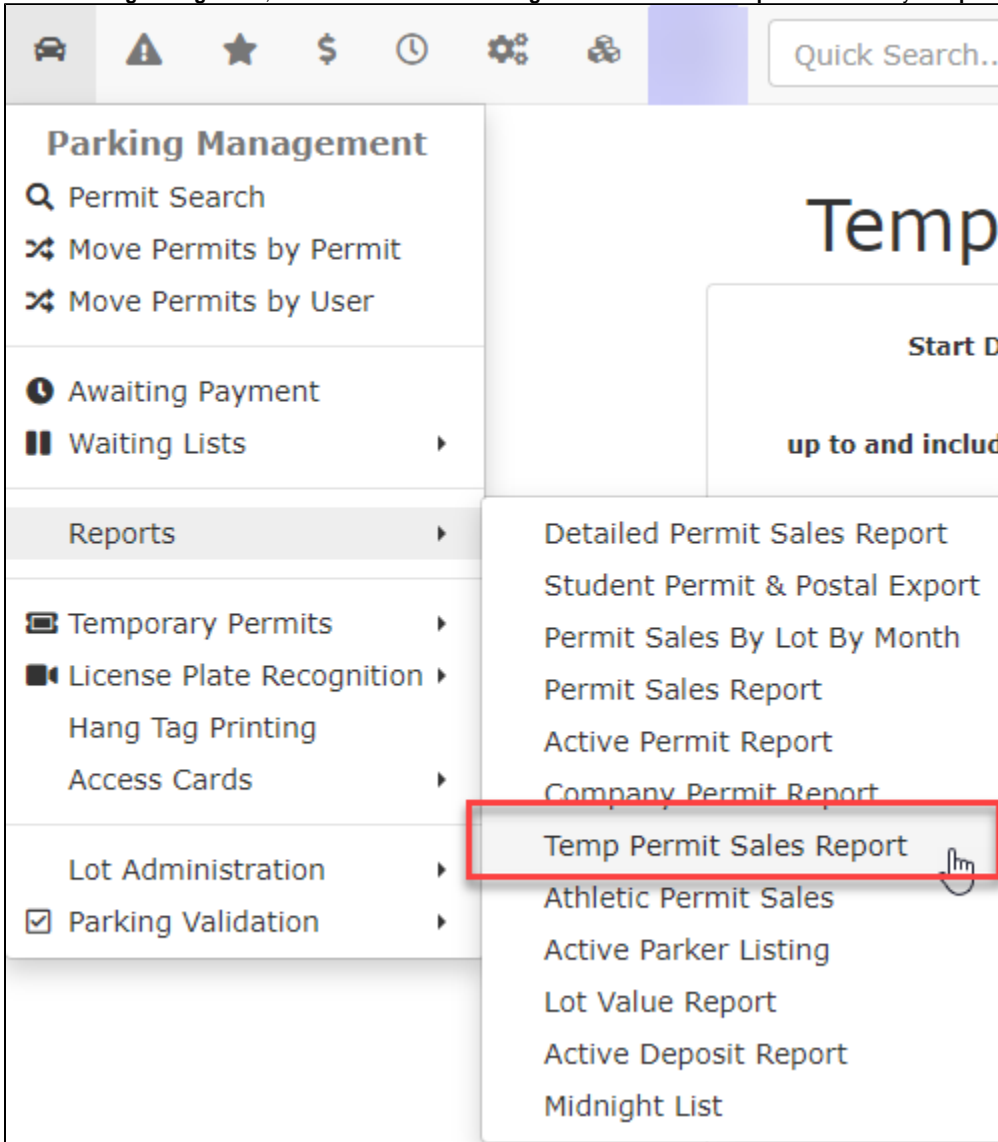
# Temp Permit Sales Report



## When do we use this?

The **Temp Permit Sales Report** provides a breakdown of who has purchased or reserved temporary permits within a selected time period.

Under **Parking Management**, hover over the **Permit Management** icon and click **Reports** followed by **Temp Permit Sales Report**.



The **Temp Permit Sales Report** screen will display. Select the **Report Start Date** and **Up to and including** dates as well as the **Payment As** which will allow you to search for processed or none processed lockers.

### Temporary Permit Report

Start Date

Nov 21, 2021

Up To and Including

Nov 25, 2021

Payment As

- any -

Search

Export

Select **Create Report** when you are finished supplying the information above. This will display any lots that have been used for a temporary permit. The total amount paid or owing for that lot is also shown under the **Total Amount**.

### Temporary Permit Report

Start Date

Nov 21, 2021

Up To and Including

Nov 24, 2021

Payment As

- any -

Search

Export

Copy
CSV
Excel
PDF
Print

Show 100 entries

Search:

Lot Name	Total Permits	Total Amount
Green Lot East	1	\$0.57
Moore Street (lot)	2	\$33.90

Showing 1 to 2 of 2 entries

Previous
1
Next

